

**ONTARIO RINGETTE ASSOCIATION
2009-2010 TO DO LIST**

| RESPONSIBILITY | ACTION | WHEN |
|--|--|------------------|
| VP Admin | Athlete // look at LTAD and athletes with a disability | April SCM |
| VP Comm | G&T and LTAD (Program Development) // direction to review the LTAD working group's recommendations // action plan with implementation dates keeping in mind that RC will give financial rewards to initiative | April SCM |
| VP Admin/VP Tech /VP Comm/Board | Athlete/LTAD/Officiating/G&T // review the 12 yr cycle (template) for scheduling major events | April SCM |
| ED | Admin Program Director // update standing committee chart on website | May |
| ED | Region Directors // submit names of interested people to become Come Try Ringette facilitators | May |
| VP Finance | Develop guidelines for rewriting the Operating Manual | May |
| VP Admin | Elite // formalize budget | May |
| VP Comm | Send template for minutes to office for distribution to standing committees | May |
| VP Comm | APD // post the Benefits of Membership on the website | May |
| Region Directors | Promote attendance at the AGM | May |
| Board | Submit AGM reports | May 10 |
| ED | Send draft budget to the Board for this year and the proposed budget for next year | May 15 |
| Board | Review the G&T Handbook // prepare to approve or defeat the guidelines | May 25 |
| VP Admin/VP Tech /VP Comm | All Committees // coordinate dates for SCM | June 4 |
| President | Express ORA's concerns with all inclusive CRC | RC AGM |
| ED | Staff // update the G&T Provincial Host Guide (see Nick) | June |
| ED | Membership Notice re: fundraising restrictions and laws | June |
| ED | Members Not in Good Standing - notify G&T so that their tournament will not be sanctioned | June |
| VP Finance | Present recommendations on spending based on December actuals | June |
| VP Admin | Ensure the Hazing Policy and the Fair Play Policy goes to the committees for discussion at the August SCM | June |
| VP Tech | Coaching, TPD // follow up with all CI-2 qualified coaches who are interested in taking CD courses | June |
| VP Tech | Officiating // approach Alex Hanes about making a video "Officiating for Dummies" // the cost and what is involved | June |
| VP Comm | LTAD // present recommended guidelines for the U7 and U9 events | June |

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| VP Comm | G&T and LTAD (Program Development) // direction to review the LTAD working group's recommendations // action plan with implementation dates keeping in mind that RC will give financial rewards to initiative | June |
| Region Directors | Coordinate reimbursements for eligible coaches through Coaching Association of Ontario funding | June |
| ED | TPD, APD, G&T // put together a one-page "Ringette for Dummies" information sheet // use information from ORA's Ringette for Life pamphlet | August SCM |
| ED | TPD, G&T // determine if a central tournament application process is possible // if yes, develop it | August SCM |
| ED | Provide costs of volunteer recognition awards to Membership Services | August SCM |
| ED/VP Tech | Coaching // inform committee about funding available from Coaching Association of Ontario // information is posted on the ORA website | August SCM |
| VP Admin/VP Tech | Coaching and Membership // investigate how to register independent bench staff members // look at the registration structure for bench staff | August SCM |
| VP Admin | Athlete and Adult // recommendations on Adult Challenge Cup - promote or cancel | August SCM |
| VP Admin | Membership // come up with a motion to recommend mouthguards | August SCM |
| VP Admin | Membership // come up with a standard for helmets for discussion at the Board | August SCM |
| VP Admin | Membership // discuss injury report follow-up | August SCM |
| VP Tech | Coaching // come up with coaching requirements for 2011-2012 | August SCM |
| VP Tech | Officiating // direction to write "abuse" on the game sheet when it occurs | August SCM |
| VP Tech | Officiating // consider a bench penalty or some type of consequence for abusive fans | August SCM |
| ED | Bring forward a motion defining "Member Not in Good Standing" | September |
| ED | TPD, APD // 50th anniversary - 2012-2013 or 2013-2014 season - contact Ringette Canada as our dates should coincide with them | September |
| ED | Technical Program Director // create develop a database for G&T to track suspensions | September |
| ED/VP Comm | Admin Prog Dir // send an email to university players on their options, information and rules | September |
| ED/VP Comm | APD // provide information about helmet stickers and an explanation of the date on the sticker // post on the website | September |
| ED | TPD // write an article for the website on mouthguards (see Eastern), sources, benefits, recommendations, studies, etc. noting that ORA has not made them mandatory | 2010-2011 |
| ED | TPD // establish a support group for players who have experienced concussions | 2010-2011 |
| ED | APD // initiate process whereby ORA special events or ORA team information can be posted to the website, i.e. AAA scores, links to OWG scores, etc. | 2010-2011 |
| ED | Staff // update the Operating Manual - to be divided into Policy Manual, Procedures manual, committee guidelines and other manuals | 2010-2011 |
| ED | Brock University research - what information are we getting back - reports, presentation, etc. | 2010-2011 |

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| ED/VP Finance | Review Finance Committee procedures | 2010-2011 |
| ED/VP Finance | Revisit sections and recommend possible changes to constitution (and by-laws) based on the earlier report | 2010-2011 |
| ED/Board | Ratification of sponsorship package | 2010-2011 |
| VP Admin/VP Tech /VP Comm | All Committees // review the proposed Fair Play Policy | 2010-2011 |
| VP Admin/VP Tech /VP Comm | All Committees // review the proposed Hazing Policy | 2010-2011 |
| VP Admin | Athlete // produce progressive discipline recommendations as Phase II of the Fair Play Policy | 2010-2011 |
| VP Admin | Athlete // investigate Excellence Ringette // consider formats, clinics, skill matrices for implementation in Ontario | 2010-2011 |
| VP Admin | Elite // establish U19AA commitment date and release procedure (suggest Sept 30) | 2010-2011 |
| VP Admin | Elite // consider the logistics of sending A teams to Eastern Championships, i.e. funding, uniforms | 2010-2011 |
| VP Admin | Elite // develop a procedure to use when putting together a AAA composite team | 2010-2011 |
| VP Tech | Officiating // direction to produce guidelines on Etiquette in the dressing rooms for distribution to (officiating) membership | 2010-2011 |
| VP Comm | G&T // guidelines on what constitutes a tournament to be sanctioned so that the ORA office can sanction the tournaments and post the list | 2010-2011 |
| NW Director | Coaching & Officiating // clinics for coaching and officiating for NW to be run by Manitoba Ringette and costed back to ORA // proposed schedule and resourcing | 2010-2011 |
| NW Director | Produce a plan for NW for the season // include # of officials, opportunities in and out of region (province), need for officials and recruiting, Come Try Ringette, etc. | 2010-2011 |