



**ONTARIO RINGETTE ASSOCIATION
3 CONCORDE GATE, SUITE #207
TORONTO, ONTARIO M3C 3N7**

MEMBERSHIP NOTICE

Make Ethical Decisions (MED) Certification – Requirements and Instructions for Coaches

In accordance with Ringette Canada and the National Coaches' Certification Program (NCCP) requirements, all coaches must now become MED Certified. Becoming MED Certified involves completing a MED training module and then completing an online evaluation. MED modules are included in the Community Sport Initiation (CSI) and Competition Introduction Part 1 (CI-1) clinics. (See Note 1 below). The online evaluation is then completed through the Coaching Canada website.

Due to the timing delays associated with obtaining a Coaching Canada (CC) number, which is required in order to be able to complete the MED online evaluation, coaches (except AA or AAA coaches) have until January 8th of the playing season following completion of a CSI or CI clinic to obtain this certification.

Coaches who completed a CSI or CI clinic prior to June 30, 2011 MUST obtain their MED Certification by January 8th, 2012 (i.e. must complete the online evaluation).

Coaches who complete a CSI or CI clinic during the 2011/12 playing season have until January 8th, 2013 to obtain their MED Certification.

AA and AAA coaches must complete their MED Certification by January 8th of the current playing season.

Completing the MED Online Evaluation

In order to complete the MED online evaluation, you will need both a CC# and a password. If you have a NCCP Coaching Card, your CC# can be found on the top left of that card.

If you have neither a CC# or a password, send an e-mail to Coaching Canada's coach services at coach@coach.ca and provide your full name, birthdate, address and the date you completed your CSI or CI clinic and ask for a CC# to be assigned to you and a password to enable you to complete the MED online evaluation.

If you have a CC# but no password, send an e-mail to coach@coach.ca, provide your name and CC# and request a password to enable you to complete the MED online evaluation.

Coaching Canada normally gets back to you within a few business days.



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Once you have a CC# and a password, go to the Coaching Canada website at www.coach.ca, click on the header 'NCCP Training' and select 'Make Ethical Decisions – Online Evaluation'. You will have 2 choices of evaluations – 'Comp-Int MED' and 'Community Sport MED'. If you are coaching a U7, U8, U9, U10 or any B or C level team, you will complete the Community Sport MED (takes approximately 30 minutes to complete). If you are coaching a U12 Provincial, A, AA or AAA team, you will complete the Comp-Int MED (takes approximately 45 minutes to complete). (See Note 2 below) Depending on how long ago you completed your CSI or CI clinic, you may want to review your clinic MED materials before completing the online evaluation.

Upon successful completion of the online evaluation, please forward a screenshot (see Note 3 below) of your MED evaluation score (>75% is a pass) to your Regional Coaching Coordinator in order that MED certifications can be recorded in the ORA Bench Staff Qualifications Database. Your successful completion of the MED evaluation will also be automatically recorded on your Coaching Canada transcript. You can check your transcript on the Coaching Canada website at www.coach.ca by clicking on 'Check your NCCP Certification' and entering your CC# and last name. This screen or link could also be used to send to your Regional Coaching Coordinator as documentation of your completion of the MED evaluation.

Eastern Region – Kathy McCaw – mccawkathy@gmail.com

Northeast Region – Susan Weiskopf – coaching@northeastringette.com

Western Region – Mike Genereaux – coachwrra@wrra.ca

Central, Southern and Northwest Regions do not currently have Coaching Coordinators.

Coaches in these regions, please send your MED results directly to:

Karla Romphf in the ORA office at tech@ontario-ringette.com.

Note 1 - If you are Level 1 Certified or Level 2 Certified under the previous system, please contact your Regional Coaching Coordinator for assistance in obtaining the necessary MED materials.

Note 2 - A coach who completes the Comp-Int MED evaluation is considered MED Certified for both CSI and CI purposes.

Note 3 – Unfortunately, the Coaching Canada website does not present a good page to print to show you passed. Instead, when you see the screen that shows your final score, take a 'picture' (a screenshot) of the screen as follows. With the screen you want displayed, press the 'Print screen' key on your keyboard, usually located on the top right. This automatically pastes an image of the screen to the clipboard. You can now 'paste' the screen into a Word document, PowerPoint, or MS Paint. Once pasted, save the file and attach it to an email for sending.