



Board of Directors Minutes – Meeting D2-09
September 12-13, 2009
Westin Bristol Place Hotel, Toronto

Present:	Ellorie Hanson – President Jo-Ann Wilson – VP Technical Carolyn Mountjoy – VP Communications Kathy Noxon – Eastern Region Mike Chaudet – Southern Region	Harry Hirsimaki – VP Administration Nick Sirenko – VP Finance Chris Nielsen – Central Region Jeff Francom – Northeast Region Peter Westelaken – Western Region
Absent:	Jodi Walsh – Athlete Rep	Northwest Region – vacant
Staff:	Mike Beaton – Executive Director	

Agenda	Comments/Discussion/Motions
Roll Call	
Additions & Adoption of Agenda	<p>Add Athlete Rep Report. To Other Business, add Oshawa Ringette player request and Metcalfe Trillium Grant.</p> <p>Motion D2-09-01 “That the agenda be adopted as amended.” Moved by Carolyn Mountjoy Seconded by Harry Hirsimaki Carried</p>
Adoption of Minutes & Reports	<p>Motion D2-09-02 “That the minutes of the June 7, 2009 meeting be approved.” Moved by Carolyn Mountjoy Seconded by Harry Hirsimaki Carried</p> <p>Motion D2-09-03 “That the submitted reports be accepted.” Moved by Carolyn Mountjoy Seconded by Nick Sirenko Carried</p>
To Do List	<ul style="list-style-type: none"> • Reviewed and updated. • New Brunswick Ringette is hosting the 2010 Tween Eastern Championships. They are requesting the event dates be changed from April 8-11 to April 1-4. ORA accepts the change.
Correspondence	<ul style="list-style-type: none"> • Tristan Beghain from Belgium has requested information for research she was doing on Ringette. Her request was forwarded to Ringette Canada. • Kevin Dean has a company called Play by Play. He was at the Kingston Festival in July. He films the game and does the play by play. The DVD is then available for sale. His work is legitimate and he offers an excellent product. • Tryouts for the next CWG Team Ontario team will be held in May 2010. The Elite Committee will discuss the makeup of the team at their SCM (October) and address a request to have a player

	<p>from each region on the playing roster. At this time, the Board has agreed to carry one player per region for five of the regions but it may be as an alternate. The 2011 CWG roster size is 16 players.</p> <ul style="list-style-type: none"> • Metcalfe Ringette has applied for a Trillium Grant. A Trillium representative has contacted ORA for more information and that information was given. Associations should notify the ORA office when submitting an application for a Trillium Grant in case further information is required.
VP Finance	<ul style="list-style-type: none"> • Written report received. • Nick will look at the spending patterns of the various ORA committees.
Regional Director's Reports	<ul style="list-style-type: none"> • Written reports received from Eastern, Northeast, Southern and Western. • Associations that have not registered with ORA yet do not have access to the registration system. The Regional Directors are to contact the following associations to confirm their participation for the 2009-2010 season: Tara (Western), Manvers (Central), Whitby Women's (Central), Kapuskasing (Northeast), Ayr Ladies (Southern). The 11 associations not yet registered should send in their form and money to the ORA office immediately. Notices have been sent to these associations. • Southern Region's Coaching Coordinator is currently undergoing health concerns. Rob Evans will be the interim coaching coordinator for that region.
Athlete Rep Report	No report received.
VP Administration	<p>No written report received.</p> <p><u>Athlete/Adult Development</u></p> <ul style="list-style-type: none"> • The committee is meeting this weekend. No adult coordinators were present. The Board will direct this committee to promote the Adult Challenge Cup. Three LTAD coordinators were also present. The Chair of Athlete will assume responsibility for both the Athlete and Adult Programs. <p><u>Elite Development</u></p> <ul style="list-style-type: none"> • The committee will be meeting in October at the AAA Challenge Cup in North Bay. • Elite will look at the timing of the NRL draft and the AA tryouts. They will consider situations where players are 18 years old, make a U19AA team and are drafted to the NRL. <p><u>Membership Services</u></p> <ul style="list-style-type: none"> • The Officiating Chair and Coaching Chair will have read only access to the summary TRFs. They have access to any summary reports that have been established. Adult will not have access as they currently do not have a chair. Athlete can make a request for summary reports as needed. • If verification of TRFs are required, G&T is to contact MS at the appropriate level, i.e. regional coordinator for regional teams, MS Chair for out-of-region teams. Should G&T have summary reports that they require, they can submit a request to the office for the information. <p>Motion D2-09-06 to amend D6-08-20 by adding "without proper authorization". Moved by Harry Hirsimaki Seconded by Jo-Ann Wilson Carried</p>

	<p>Motion D6-08-20 "That the ORA Operating Manual, Membership Services section 6d (immediately prior to part e) to read: Players who are 18 by December 31st of the playing year have the option to play on a U19 team or an 18+ team. The player must declare their choice upon registration on a TRF and may not change divisions once registered on that TRF after November 15th of that playing year without proper authorization." Moved by Harry Hirsimaki Seconded by Jo-Ann Wilson Carried</p> <p>Motion D2-09-04 "That two-team agreements must parallel the framework used for releases within a given Region." Moved by Harry Hirsimaki Seconded by Kathy Noxon Carried</p> <p>Motion D2-09-05 "That the ORA Operating Manual Membership Services section 7, Player Relocation a. ii, be modified by removing 'Photo Health Card'." Moved by Harry Hirsimaki Seconded by Kathy Noxon Carried</p>
VP Technical	<p>Written report received.</p> <p><u>Coaching Development</u></p> <ul style="list-style-type: none"> • The committee is meeting this weekend. • A certificate system is available through the ORA office. It contains information on bench staff qualifications for registered members. Coaching committee members can request information for their region to confirm TRF information. • A revised coaching qualifications chart has been sent out by Ringette Canada (RC). RC sets a coaching standard, but if ORA has some coaching qualifications that are different, the ORA standards prevail in Ontario. The ORA office staff will compare the RC chart with our chart and post it to the website. We will inform RC of Ontario's coaching qualifications. Coaches of teams that participate in the CRC have to meet Ringette Canada qualifications. <p>Motion D2-09-19 "That by the fall of 2012, all teams at all ages and levels have registered and active, with relevant qualifications, a female coach/assistant coach on each and every bench. The Coaching Committee recommends a three-year plan to include all C and U7 teams for the 2009-2010 season, all B teams for the 2010-2011 season, and all A teams for the 2011-2012 season. However, it is now in the hands of each region/association to build and deliver their own three-year plan." Moved by Jo-Ann Wilson Seconded by Harry Hirsimaki Carried</p>

	<p><u>Officiating Development</u></p> <ul style="list-style-type: none"> • A certificate system is available through the ORA office. It shows each official's qualifications. • The Referee-in-Chief Tournament Guidelines and the Referee-in-Chief Manual have been rewritten and updated. They are both available on the website under Resources. • The RC LTOD (Long Term Officiating Development) matrix was sent to the ORA Officiating Chair for feedback. A response has been submitted to RC. <p><u>Rules Development</u></p> <ul style="list-style-type: none"> • Six suggestions for rule changes were submitted to the Rules Committee for discussion. From that, one rule change was submitted from ORA to Ringette Canada.
VP Communications	<p>Written report received.</p> <ul style="list-style-type: none"> • A "What's New" section will be added to the home page of the ORA website. New and updated items will be included here in order for the membership to have easy access to information. <p><u>Games & Tournaments</u></p> <ul style="list-style-type: none"> • SCM minutes were emailed to the Board. They were received too late for full review by the Board. The ranking tournament process will be explained and sent out in a membership notice. • For the ranking tournaments, the teams are divided into East-West and are required to play both tournaments in the same division. The hosts may increase the number of teams participating as long as they have a full round-robin for all teams requiring ranking. • The final Provincial schedules will be produced by the ORA office and reviewed by the Chairs of G&T and Officiating before distribution. <p>Motion D2-09-07 "That any U9 on-ice coach who is in violation of the rules will be asked to leave the ice surface for the remainder of the game and no substitute will be allowed. The removal will be noted on the game sheet for follow through by G&T, Officiating and Coaching." Moved by Carolyn Mountjoy Seconded by Nick Sirenko Carried</p> <p>Motion D2-09-08 "That for the 2009-2010 playing season, the U12 Provincial results used for the seeding of teams selected to attend the Nepean event will include all tournaments up to February 7, 2010." Moved by Carolyn Mountjoy Seconded by Jo-Ann Wilson Carried</p> <p>Motion D2-09-09 "That the pre-selected AA ranking tournaments are mandatory for any teams wishing to participate in Provincials. Failure to attend both will result in disqualification from Provincial eligibility." Moved by Carolyn Mountjoy Seconded by Jo-Ann Wilson Carried</p>

Motion D2-09-10

"That the U12 Provincial Event Handbook and Technical Package be added as Appendix L to the Provincial Host Guide and Technical Package."

Moved by Carolyn Mountjoy Seconded by Harry Hirsimaki Tabled

Motion D2-09-11

"That beginning in 2011, change the current AA Provincials format as follows: U14 – 24 Provincial teams participate; U16 – AA remains all inclusive; U19 – AA remains all inclusive."

Moved by Carolyn Mountjoy Seconded by Peter Westelaken Tabled

Motion D2-09-12

"That beginning in 2011, change the current A Provincial format as follow: U16 – 14 teams participate; U19 – 14 participate; 18+ - 14 teams participate."

Moved by Carolyn Mountjoy Seconded by Peter Westelaken Tabled

Motion D2-09-13

"That beginning in the 2010-2011 season, all U12 and U14 Provincial teams participate in ranking tournaments."

Moved by Carolyn Mountjoy Seconded by Peter Westelaken Tabled

Motion D2-09-14

"That beginning in 2011, all U12 and U14 Provincial teams be required to participate in one developmental tournament between November and December of the current playing season."

Moved by Carolyn Mountjoy Seconded by Nick Sirenko Tabled

Motion D2-09-15

"That beginning in 2012, all U12 and U14 teams attend all-inclusive events at the end of the playing season."

Moved by Carolyn Mountjoy Seconded by Nick Sirenko Tabled

Motion D2-09-16

"That the Provincial fees for those teams attending the 2010 Provincial event in Nepean be set as follows: U12 and U14 - \$1150; U16 and U19 - \$1200."

Moved by Carolyn Mountjoy Seconded by Nick Sirenko Carried

Motion D2-09-17

"That the Provincial fees for those teams attending the 2010 Provincial event in West

	<p>Ferris be set as follows: U12, U14, U16, U19 and 18+ - \$1150.” Moved by Carolyn Mountjoy Seconded by Nick Sirenko Carried</p> <p>Motion D2-09-18 “That the Waterloo Ringette Association be named Host of the 2011 Provincial “A” event to be held March 3-6, 2011 dependent upon the provision of the ice contract.” Moved by Carolyn Mountjoy Seconded by Nick Sirenko Carried</p> <p><u>Long Term Athlete Development</u></p> <ul style="list-style-type: none"> • The six members of the committee are Kevin Hanlon (Western), Ken Tanghe (Central), Byron Johnson (Eastern), Leslie Cichutteck (Southern), Yvette Kramer (Southern) and Debbie Jo Linklater (Northeast). • This group met with Athlete Development this weekend.
President’s Report	Written report received.
Executive Director’s Report	<p>Written report received.</p> <ul style="list-style-type: none"> • The Board meeting minutes will be posted on the website. More detail will be included. Discussions will not be included. • Carolyn and Mike are recommending that we stay with the Westin Bristol Place hotel for our meetings. Mike will check with Hudson Travel on whether we can commit to this hotel for two or three years instead of one. • Although we have gone paperless, the Chairs will get a package prior to their SCM with expense forms, motion forms and other requested resources. • Ringette Canada has requested permission to use portions of our 2005 demo CD and we have granted permission. • The remainder of our base funding has been received. We have maintained our funding level for this year – other sports have been reduced. • We received approval for our Team Ontario development grant. The grant money will be used for AAA teams attending the two stand-alone events and Team Ontario and AAA coaches taking the Competition Development courses. • A summer student was hired to help update the website. Government funding paid for 90% of his salary. The Hall of Fame section has been added to the website under “What Is Ringette”.
Old Business	Nothing to report.
Other Business	<ul style="list-style-type: none"> • Jim File, Richmond Hill President, and Greg Turner, Richmond Hill Vice President, attended to make a presentation as to why they want the U16AA division to be included in the Richmond Hill tournament as part of the ranking tournaments instead of at the Guelph tournament. The recommendation from the Board is to leave the ranking tournaments as is in Cambridge/Whitby and Guelph/Gloucester. • In order to be covered by ORA’s insurance, members are required to register with their local association (or with ORA as an independent member) by September 15th. Our insurance coverage runs from September 15th of one year to September 14th of the following year. Registration means

you have to fill out a membership registration form and you have to pay money prior to stepping on the ice or being involved in a Ringette activity. The associations have until November 15th to submit their registrations to the office.

- Kim Noxon, Eastern Region's Athlete Development Coordinator, presented the U12 Skills Testing being piloted in Eastern Region. Eastern Region has been very supportive of this project.
- S40 Not-for-Profit Corporations Act is a federal act and is for the NSO's (National Sports Organization).
- Vacant committee coordinator positions will be left vacant as both Regional Directors and program chairs did not have candidates to fill the positions.
- Sault Ste. Marie has begun organizing two to three weeks of Pond Hockey and Ringette in February 2010. Invitations are being sent all over the world. The Sault Ringette Club will be responsible for bringing in the Ringette teams and the officials. The City organizing committee is responsible for organizing ice, venue, registration and accommodations. The Ringette portion of this tournament will be a 3-on-3 format and located on Mark's Bay within the city.
- Police Record Checks (PRC) are available through myBackCheck.com. They are linked on our website and it is seen as being promoted by ORA. Though this is not the case, and we are only providing information on their services, the Board would like this removed from the website. PRC are required for coaches, officials and other designated members who are 18 years of age and older. Each region can decide whether they want people under the age of 18 to get a PRC, and whether they require a Vulnerable Sector Record Check (which is not included in the myBackCheck service). The ORA registration system has the capability of recording whether a valid PRC has been received for any member.
- ORA's 40th anniversary takes place October 25th, 2009. Notification is on the website. We will get commemorative 40th anniversary pins made up; provide a cake at the AAA Challenge Cup in West Ferris; and add a small banner to our logo recognizing the 40th anniversary. This new logo can be added to the Provincial Championship banner and to our letterhead as well as the Provincial Championship programs and local association tournament programs. We will ask our associations to use the logo for promotion. The logo will be made available for downloading from the website.
- The 2010 ORA AGM will be held at the Best Western on Lakeshore Drive in North Bay June 4-6.
- On August 10, 2009, Canada Post issued a set of four stamps celebrating Canada's Innovation in Sports. Ringette was featured along with basketball, five-pin bowling and lacrosse. A presentation by Canada Post was made in North Bay. The President attended, representing ORA. Bruce Jacks received a framed presentation of the stamp from Canada Post (see the website for coverage). We will check with the Philatelic people (Canada Post) on the cost of a copy of the presentation stamp and the framing.
- Insurance for Come Try Ringette events involving new participants has been documented. This information will be sent out to the membership. It should be noted that our members are covered for Ringette events if the local executive has approved it. The insurance coverage document is posted on the website under Membership Notices.
- Funding for CTR equipment kits – no information was available from Athlete Rep.

- The issue of wearing mouthguards was brought up in Eastern Region. We will not send direction to MS as they have already discussed the issue. There are benefits to wearing a mouthguard. We encourage players to wear them, but they are not mandatory at this time. Eastern Region will post information on their website as to where to get them, whether to use store bought or have them fitted, etc. This is difficult to enforce unless the mouthguard is attached to the mask and is coloured. We will put a notice on the ORA website about the value of mouthguards and encourage players to wear them.
- Dressing room discretion by officials - we will direct Officiating to address this with the coordinators, RICs and officials to remind everyone about changing in front of peers and being cognizant of situations that could be embarrassing to others. There is no written etiquette on this, and Officiating will be requested to provide a guideline.
- Writing of motions – clarity. Motions need to include how decisions were made, the rationale, and what the recommendations are. Information from motions will be reproduced in membership notices and need to be clear.
- Oshawa Ringette player request – a family has requested an exception for their daughter to play one age level lower due to exceptional circumstances. The Board has approved the request.
- The Regional Directors and the Executive Committee held separate meetings. This was very productive and we will continue to use this format, i.e. starting the meetings Saturday morning, breaking for separate meetings, reconvene Saturday afternoon, and then continue on Sunday (as needed).
- Regional Directors meeting:
 - The recommendation is to keep the player release timeframe at three consecutive years.
 - Agendas are to be provided two weeks prior to a meeting so they can be reviewed fully. This suggestion will stand for all meetings. It was also suggested that agenda items be more detailed.
 - Ask MS to revisit chosen association – the first year has to be the closest association and the second year would be the chosen association. The closest association is determined by the Region. The Chosen/Closest Association will be revisited with a proposed change - "closest association as determined by the Region for the first year" and then the motion that was put forward for "chosen association" last year. Any reference to "choosing an association" the first year will be removed. The rationale is that it still promotes closest association for the first year, but in subsequent years, it does allow an association to benefit from the development and training that has gone into that player as well as stopping the players from shopping around.
 - Deferred to November: two-team players – basis of application. We need to set criteria on what to follow in order to allow two-team players. The Regional Directors will come up with criteria and parameters for the regions to follow. A suggestion was made that they review and consider Alberta's affiliate player program. It was noted that G&T and MS are process committees, while Athlete Development, Adult and LTAD are development committees, looking at initiatives and the impact on the athlete. Athlete and LTAD may be included together at the

same committee meetings.

- Deferred to November: determining the number of A teams and AA teams. Western Region has a process of determining whether an association should be having a AA or A team. Peter will send the directors what Western has come up with for review prior to their November meeting. Ellorie will forward the discussion document that was proposed last year.
- Deferred to November: standardization of policies, regional discrepancies, etc.
- Executive meeting:
 - Expenses incurred by nominees at the AGM will be covered by ORA.
 - Sponsorship grid - Mike and Carolyn will come up with a draft for November. Giant Tiger has declined entering into a sponsorship with ORA for the Provincial Championships.
 - Athlete Rep budget – the Athlete Rep has no budget other than her board expenses. Mike will explain to Jodi her role and what is covered for expenses. Our current Athlete Rep is a CTR facilitator. A CTR facilitator receives an honorarium of \$100 for facilitating the four-hour course. We have three CTR facilitators in total. The three facilitators should forward their plan and schedule for the CTR program as soon as possible. ORA received \$5200 from RC for our CTR initiatives last year. The RC money is being used for the CTR program. It should be noted that Karla will establish a process for CTR – when to send the kits, when to train the associations, how to run the program, etc.
 - SCM minutes (and other reports) – in order to function effectively, the Board needs to receive the minutes and reports in a timely manner. Any minutes and reports that are received less than five working days prior to the Board meeting will not be addressed until the following meeting. Direction will be given to the committees with a format on how to write minutes, who should record the minutes, what to record, etc. Agendas are to be sent out two weeks prior to the meeting. Mike will check on the feasibility of professional minute takers. The VP will review and edit the minutes, make sure they are properly written and documented, remove what doesn't need to be included, and clarify items, etc. The process trail will be the Chair to VP to Chair to VP to the office to the Board. When committees put forward a motion, the rationale and discussion should match the motion. Motions should deal with "what do we want", "how are we going to do it" and "what do we need". When motions are passed by the Board, an explanation as to "why we are doing this" will be explained in a membership notice. The membership notice should include the topic, rationale, recommendation, resources, timelines and process. The ORA office will put out the membership notice based on the motion, the discussion and the rationale.
 - Ringette Canada Proposed Committee Policy and Rules Change Policy – feedback was received from the Board and the committees. ORA sent this on to RC.
 - Board and Standing Committees – terms of office – although this was turned over at the ORA AGM after being passed by the Board in 2009, we want to revisit this (RC has specific terms of office). A procedure will be put in place.
 - Correspondence - if you receive an email that you have been copied on, do not respond. If you want to comment on the email, reply to the person who the email was addressed to or the

	<p>sender - do not send it "Reply All".</p> <ul style="list-style-type: none"> • A reminder will be given to the G&T committee re: associations having A and AA in the same age division. Based on the motion D6-08-29 from June 7, 2009, if an association has two A teams and does not have a AA team in the same division, one of the A teams will be reseeded to either AA or B. • SCM and Board meetings – having both meetings during the same weekend does not work. There should be at least two weeks between SCM and Board meeting. Committees have two meetings per year (one in April/second choice). Committees can use email and conference calls when required. Committee chairs should plan in advance as to how long their meeting will be. Regions are responsible for sending people to the SCM. Substitutes can be sent and can vote. The region directors need to know which coordinators are attending the SCM. • Other – Harry is looking at an appeal in Western Region. An RFP (Request For Proposal) for tournament souvenirs has been sent out. A recommendation will be presented at the November Board meeting. We are looking at a possible two-year contract.
Next Meeting	November 6-8, 2009 in Toronto
Adjournment	Motion to adjourn. Moved by Mike Chaudet. Adjourned at 11 am.
September 14 th	<p>Additional information following board meeting:</p> <ul style="list-style-type: none"> • Regarding terms of office for the Board and Standing Committees, there has been further discussion and a request to table this proposal, referring it back to the RDs for their November meeting. They will consider producing a succession plan rather than a terms of office grid. The President has deferred this until November.